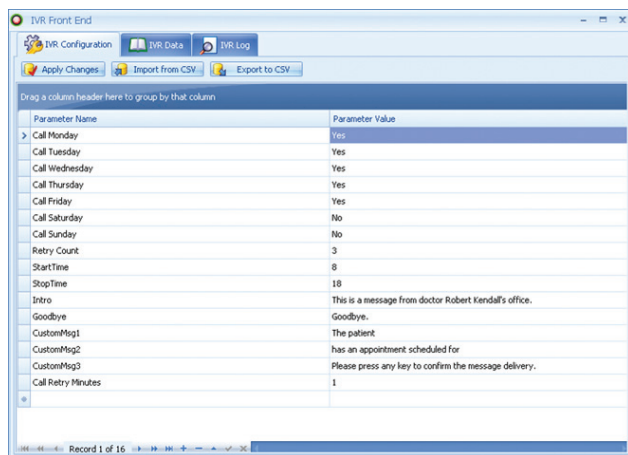# Confirm Your Appointments and Sustain a Full Schedule

The Poltys Appointment Reminder system is a fast and cost effective way to help you manage your schedule more efficiently.

If you run a professional or personal services business, such as medical practice, an auto dealership service department, a law firm or any business that schedules appointments, you will benefit from Poltys Appointment Reminder system. Assigning a staff member to call clients to confirm appointments is time consuming and costly. The Poltys Appointment Reminder system automates the process, freeing up staff member's time to perform other tasks. It also reduces no shows and helps maintain a full schedule of appointments which results in a quick return on investment.

Benefits

- Substantially reduces wasted office hours
- Calls your Customers one day, two days, or even up to a week in advance
- Eliminates the need to overbook
- Provides multiple messages such as new patient instructions, pre-procedure instructions, well-child exams, etc.
- Customizes messages to fit your practice
- Provides a daily comprehensive report of all customer confirmations made
- Saves time and labor costs

Poltys Inc.
Unified Communications Solutions

Poltys Appointment Reminder:
Improving the way you run your business

Simple Administration

With very little training anyone can set up the system. It only takes a few minutes to get up and running. Simply Import appointment information from a CSV file, select the day, time and the number of attempts and the Appointment Reminder will start calling as programmed.

Detailed Call Log

Once all the clients are contacted, the Appointment Reminder provides a report that shows the response for each call.

Flexible Scripting

The system can be customized to accommodate any business. Greetings can use the high quality text to speech software that reads the message from a text file or for a more personal experience a voice recording can be used. The system can be programmed to remind, confirm appointments or reschedule. To reschedule the called party will be transferred to a staff member, voicemail or an answering service.

Answer Detection

The system can distinguish that it reached an answering machine, voicemail or a live person, then responds accordingly.

Scalable

Based on the size of your business volume of appointments the system can be sized to accommodate most business to assure that appointments are confirmed efficiently.

Applications

- Dentists
- Doctors
- Chiropractors
- Therapists
- Medical Offices
- Lawyer/ Attorney Offices
- Schools
- Dance Studios
- Dry Cleaning
- Property Managers
- Beauty and Hair Salons
- Investment Advisors

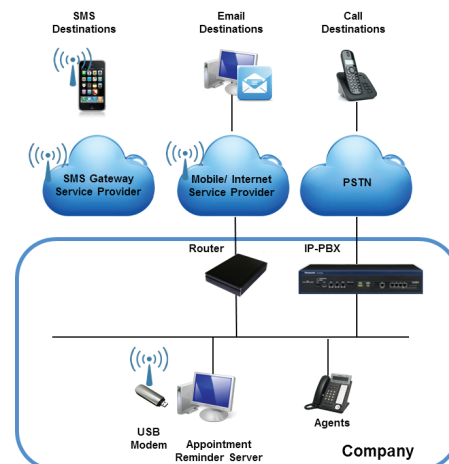**Almost any scenario where you need to broadcast messages to your clients**

Features

- Configurable appointment information delivered to the called recipient
- Configurable calling weekdays and time range
- Send speech messages using Text-to-Speech and/or Wave files
- Send SMS using GSM modem or SMS Services Portal
- Send Email messages
- Configurable messages delivered to the destination recipients
- Configurable automatic call retries if message delivery not confirmed by called recipients
- Easy to provide the list of the called recipients as import from a CSV file
- Outbound activity logging
- Transfer to multiple destinations, voicemail or staff member
- Active Answer Detection: voicemail, answering machine, fax machine or live person

Specifications

Poltys Appointment Reminder connects to your IP-PBX or communication system using Session Initiation Protocol (SIP). The base configuration has 1 port and is scalable to 4 ports. For systems requiring above 4 ports a larger server will be required.

Poltys Appointment Reminder requires additional SMS GSM modem or access to SMS gateway.